

## **Attachments**

Section 5.4.4 refers to Letters of commitment and MOU's are referenced on RFP checklist.

1. Are letters limited to formal agreements or contracts detailing services, co-location and resources leveraging, or can they include MOU's and letters of support?

Please provide letters of commitment, formal agreements or MOU's that detail services to be provided and resources to be leveraged. Do not include general letters of support.

2. Are we limited on the number of these types of attachments?  
No.

## **APPENDIX C: RFP Checklist**

The checklist does not match the sections/required documents and page limits detailed on page 28 of the RFP (section 6.2). Sections A-E on checklist are different from the Program Content section of the RFP. The checklist also does not include Executive Summary, Organization description, and required attachments of organizational chart and client flow chart.

1. Will there be an updated checklist provided?  
Yes

2. Is there a form for number of youth to be served? #3 of the checklist references numbers of youth to be served (a form from the last RFP), which is not included in the current RFP.

No. Please provide this detail in narrative section

"6.6.1 describe how many youth and young adults you will enroll in year one and describe your plan to identify, recruit, and enroll OSY into the program.

## **Q & A**

**Questions:** In reference to this requirement in the RFP: "copy by the Respondents' Board Resolution, or other corporate actions, authorizing the agency officer to submit the proposal" Will a board resolution that says this meet the requirement: "It is resolved that [Agency] Board of Directors support acceptance of grants from the Contra Costa County Workforce Development Board" Thank you for your help

**Answer:** Yes