



John Collingwood  
Senior Vice President  
Federal Government Relations

October 25, 2013

**VIA UPS**

The Honorable Daniel C. Helix  
1950 Parkside Drive, MS/01  
Concord, CA 94519

Re: Bank of America - 2000 Clayton Road, Concord, CA 94520 and 1655 Grant Street, Concord, CA 94520.

Dear Mayor Helix:

#13-0300  
CON  
52ccs

#13-0301  
CON  
37ccs


After serious consideration, Bank of America has decided to consolidate and reduce staff in the Consumer Banking-Legacy Asset Servicing unit at 2000 Clayton Road, Concord, CA 94520 and 1655 Grant Street, Concord, CA 94520. This layoff is expected to be permanent.

Notification began on October 23, 2013 and the effective date of separation is expected to occur on December 22, 2013. As a result of this decision, approximately 85 associates will be separated. Eligible associates are offered career transition resources as well as severance pay and benefits. No bumping rights exist. Associates at this site are not represented by a Union. <sup>89</sup>

Bank of America welcomes the opportunity to work with representatives of state, county and local services in assisting associates impacted. Representatives of those offices are encouraged to contact Rita Fatherly at 980.387.1524

This notice is being provided pursuant to the Federal Worker Adjustment Retraining and Notification Act. If you have any questions regarding this Notice or need additional information, please contact me at 202.661.7130.

Sincerely,

  
John Collingwood  
Senior Vice President

cc:  
State WARN Coordinator  
CA Employment Development Department  
Workforce Services Branch  
Workforce Services Division

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