

ANTIOCH CAREER CENTER OCTOBER



**Computers, Fax, Copiers
available till 4:45pm**
HOURS 8:30 AM-5:00 PM
4545 Delta Fair Blvd.
Antioch, CA 94509
(925) 706-4830

Register at: www.caljobs.ca.gov
Visit our Website: www.eastbayworks.com

NOT SURE WHERE TO START?

Come to Career Center Services Orientation!
Friday, October 20th
(Pre-Register beginning on Monday, October 9th)
(You must have a [CalJOBS card](#))

Let us know if you are...

YOUTH (16-24) ♦ VETERAN ♦ SENIOR

~ **Please arrive 15 minutes early to all workshops** ~

We offer:

- Career Assessments ♦ Skill Assessments ♦ Typing Tests
- Job Training via WIOA program for eligible applicants
- On-Site recruitments by employers who are hiring!
- OJT's (On-the-Job Training — you get paid while you learn)

TECH TOOLS

Workshops

Job Search I: Job Search Wizard

Learn how to use the CalJOBS Background Wizard — form the basis for your resume.

Monday, October 9th @ 2:00 pm

Job Search II: CalJOBS VR

Bring jobs to you with the Virtual Recruiter

Monday, October 16th @ 2:00 pm

Job Search III:

Job Hunting in a Digital World

Monday, October 23rd @ 2:00 pm

Basic Internet & E-mail

Learn some basics; fill out an online application; create a profile on a job site.

Wednesday, October 18th @ 3:00 pm

JOB SEARCH BASICS

Workshops

Résumé Writing ** SEE BELOW

9:00 am - 11:00 am
Tuesday, October 3rd & 17th

Interviewing Success

9:00 am- 11:00 am
Thursday, October 5th and 19th

Metrix Online Skills Training

Online self-paced training (5,000 courses) in 10 different career pathways. Must be computer confident Register online at:
<http://eastbayworks.metrixlearning.com>.

Assessment Center computers are available

Résumé Review ** SEE BELOW

10:00 am — 4:00 pm
Monday, October 16th & 23rd

By appointment only — must have a resume on CalJOBS website, bring completed resume and USB drive.

Call 925-706-4822 to schedule.

VETERANS

Contact Veterans Service Navigator

Micah Parham — 925-602-5038

Call for information or appointment

WWW.DELTAVETERANSGROUP.ORG

YOUTHJob Search

Leilani Villegas - (Out of School Youth)

“Reconnecting Youth with Their Futures”

Contra Costa County Office of Education

lvillegas@cccocoe.k12.ca.us

call (925) 942-3309 (for appointments)

SENIORS — Carol Archie

In Antioch (Mon, Tues, Thurs, Fri) 10:30 — 5:00

CALL 925-706-4835 (for information)



ASSESSMENT CENTER — See Assessment Center calendar for dates and times.

****Resume Assistance — Must preregister and schedule an appointment to present your documentation (CA Photo ID and SS card) This is a one time requirement.**

KeyTrain Basic Skills Assessment

Required for WIOA program enrollment — Must schedule an appointment, Sign up at Front Desk. Evaluates your knowledge in three areas: Reading, Math and Locating Information. **Appointments on Tuesday's and Thursday's.** Use of review lessons & quizzes will assist in improving your score.

Metrix On-line Learning — May use Assessment Center computers on Tuesday and Thursday afternoons between 1:00 pm — 4:00 pm.

Typing Tests by Appointment ONLY — Tuesdays and Thursdays, on the half hour between 1:00 pm -2:30 pm. Please call to schedule.

**Look for Announcement Flyers for
OnSite Recruitments in the
Antioch EASTBAY Works Office**

OSR's IN OTHER EBW OFFICES

BRENTWOOD OFFICE

**VILLARA BUILDING SYSTEMS
OCTOBER 5TH — 10 AM - 12PM
WAREHOUSE/PLUMBING/HEATING & AIR SERVICE**

**SWISS MONKEY — OCTOBER 10TH — 10 AM — 12 PM
DENTAL ASSISTANTS, HYGIENISTS, FRONT DESK**