



ANTIOCH CAREER CENTER

APRIL 2018

HOURS 8:30 AM - 5:00 PM
(Computers and Fax close at 4:45 pm)

We are CLOSED on Friday's

4545 Delta Fair Blvd.
Antioch CA 94509
(925) 706-4830

Register at www.caljobs.ca.gov
Visit our website: www.eastbayworks.com

NOT SURE WHERE TO START?

Come to **Career Center Services** Orientation!

Check the calendars for Brentwood and Concord for dates and times of scheduled WIOA orientations — No more in Antioch!

Let us know if you are... there are programs for you!

YOUTH (16-24) ♦ VETERAN ♦ SENIOR

~ Please arrive 15 minutes early to all workshops ~

We offer:

- Career assessments ♦ Skill assessments ♦ Typing tests
- Job Training via WIOA program for eligible applicants
- On-site recruitments by employers who are hiring!
- OJTs (On-the-Job Training — you get paid while you learn)

TECH TOOLS

Workshops

Join CAREER CLUB

Meets every Wednesday
10:30 – 11:30 am

Come to Career Club to connect with people, share experiences and get support on your journey to a job. Sign up at the Reception Desk.

Please register at the front desk

- Job Related Discussions
- Assistance with Job Searches
- Workshops/Resume Assistance
- Advice on Applications

JOB SEARCH BASICS

Workshops

Last Two Workshops in Antioch

Résumé Writing Basics

9:00 – 11:00 am
Tuesday, April 17th

Interview Success Techniques

9:00 – 11:00 am
Thursday, April 19th

Resume Review

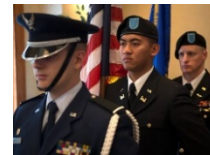
Attend Résumé Workshop, post résumé on CalJOBS website, call Kathy Young with your name, CalJOBS registration number, and contact info. Must bring completed résumé on USB drive to appointment.

VETERANS

CONTACT VETERANS SERVICES NAVIGATOR

AT THE CONCORD EASTBAY WORKS OFFICE

Call for info & appointment – 925-671-4500



YOUTH – JOB SEARCH

Leilani Villegas – (Out of School Youth)
Contra Costa County Office of Education
“Reconnecting Youth With Their Future”
Call for appointment: (925) 942-3309

SENIORS (SCSEP) – CAROL ARCHIE

Now located in Brentwood Office
Mon. – Fri 10:30 am - 4:30 pm

For information call 925-753-3215

ASSESSMENT CENTER See calendar for dates and times

Typing Tests by Appointment ONLY – Tuesdays and Thursdays, 1:00 pm - 3:00pm. Please bring picture ID (CA Driver's License or CA ID Card.) All individuals must be registered in CALJOBS

Metrix On-Line Learning – Use Assessment Center computers on Tuesday and Thursday afternoons between 1:00 – 4:00 pm Registration required. Online self-paced courses in business, technology, health care. Inquire at reception desk.

WinWay Résumé Wizard-driven resume builder installed on all computers in Resource Room. Bring flash drive to save your work. Be sure to upload resume to CalJOBS so employers can find you!

On-Site Recruitment

Aviation and HealthCare Security Guards

April 13th @ 9 -12 & 2-4 (See flyer for details)

Concord EASTBAYWorks/AJCC

Staff Training Days

Office Closed All Day

On Friday, April 6th and 13th

Antioch EASTBAY Works location will close on April 19th. The Brentwood office is open until June 30.