



ANTIOCH CAREER CENTER August 2017

Computers, Fax, & Copiers

Available till 4:45pm

HOURS 8:30 AM-5:00 PM

4545 Delta Fair Blvd.

Antioch, CA 94509

(925) 706-4830

Register at: www.caljobs.ca.gov

Visit our Website: www.eastbayworks.com

NOT SURE WHERE TO START?

Come to Career Center Services Orientation!

Friday, August 18th

(Sign-ups begin at 10:00 — you must have a [CalJOBS card](#))

Let us know if you are...

YOUTH (16-24) ♦ VETERAN ♦ SENIOR

We have services just for you!

~ **Please arrive 15 minutes early to all workshops** ~

We offer:

- Career Assessments ♦ Skill Assessments ♦ Typing Tests
- Job Training via WIOA program for eligible applicants
- On-Site recruitments by employers who are hiring!
- OJT's (On-the-Job Training — you get paid while you learn)

TECH TOOLS

Workshops

Job Search I: Job Search Wizard

Learn how to use the CalJOBS Background Wizard — form the basis for your resume.

Monday, August 7th @ 2:00 pm

Job Search II: CalJOBS VR

Bring jobs to you with the Virtual Recruiter

Monday, August 14th @ 2:00 pm

Job Search III:

Job Hunting in a Digital World

Monday, August 21st @ 1:00 pm

Basic Internet & E-mail

Learn some basics; fill out an online application; create a profile on a job site.

Monday, August 21st @ 2:30 pm

JOB SEARCH BASICS

Workshops

Résumé Writing

9:00 am - 11:00 am —
Tuesday, August 8th & 22th

Interviewing Success

9:00-11:00 am
Thursday, 10th and 24th

Metrix Online Skills Training

Online self-paced training (5,000 courses) in 10 different career pathways. Must be computer confident Register online at:
<http://eastbayworks.metrixlearning.com!>

Assessment Center computers are available

Résumé Review

10:00 am — 4:00 pm
Monday, August 21

By appointment only — must bring completed resume and USB drive.

Call 925-706-4822 to schedule.

VETERANS

Contact Veterans Service Navigator

Taylor Logue — 925-602-7721

Micah Parham — 925-602-5038

Call for information or appointment

WWW.DELTAVETERANGROUP.ORG

YOUTH

Leilani Villegas - (Out of School Youth)

“Reconnecting Youth with Their Futures”

Contra Costa County Office of Education

lvillegas@cccoc.k12.ca.us

call (925) 942-3309 (for appointments)

SENIORS — Carol Archie

In Antioch (Mon, Tues, Thurs, Fri) 10:30 — 5:00

CALL 925-706-4835 (for information)

ASSESSMENT CENTER — See Assessment Center calendar for dates and times.

KeyTrain Basic Skills Assessment

Required for WIOA program enrollment — Must schedule an appointment, Sign up at Front Desk. Evaluates your knowledge in three areas: Reading, Math and Locating Information. **Appointments on Tuesday's and Thursday's.** Use of review lessons & quizzes will assist in improving your score.

Typing Tests by Appointment ONLY — Tuesdays and Thursdays, on the half hour between 1:00 pm -2:30 pm. Please call to schedule.



On Site Interviews

Pre-registration Required

August 16th

See Listing at CalJOBS #15446558

