



ANTIOCH CAREER CENTER July 2017

Office closed Tuesday, July 4th for Holiday
Office closed Thursday, July 6th till 1:00 pm for Training
Office closed all day Tuesday, July 19th for Training

Computers & Fax Available till 4:45pm

HOURS 8:30 AM-5:00 PM
4545 Delta Fair Blvd. Antioch, CA 94509
(925) 706-4830

Register at: www.caljobs.ca.gov
Visit our Website: www.eastbayworks.com

NOT SURE WHERE TO START?

Come to Career Center Services Orientation!

Friday, July 14th

(Sign-ups begin at 10:00 — you must have a [CalJOBS card](#))

Let us know if you are...

YOUTH (16-24) ♦ VETERAN ♦ SENIOR

We have services just for you!

~ **Please arrive 15 minutes early to all workshops** ~

We offer:

- Career Assessments ♦ Skill Assessments ♦ Typing Tests
- Job Training via WIOA program for eligible applicants
- On-Site recruitments by employers who are hiring!
- OJT's (On-the-Job Training — you get paid while you

TECH TOOLS

Workshops

Job Hunting in a Digital World

1:00 pm — 2:00 pm
Wednesday, July 12th

Basic Internet & E-mail

Learn some basics; create an email account; fill out an online application; create a profile on a job site.
2:30 pm - 3:30 pm
Monday, July 17th

Metrix Online Skills Training

Online self-paced training (5,000 courses) in 10 different career pathways. Must be computer confident. Earn industry recognized credentials. Register online at:

<http://eastbayworks.metrixlearning.com>

Great addition for your portfolio!

JOB SEARCH BASICS

Workshops

Résumé Writing

9:00 am - 11:00 am — **Only 1 this month**
Tuesday, July 18th

Interviewing Success

9:00 am - 11:00 am
Thursday, July 6th **Only 1 this month**

ON the JOB TRAINING (OJT)

Discover information about qualified employers and how to benefit from program.

2:00 pm — 3:00 pm
Wednesday, July 12th

Résumé Review

10:00 am — 4:00 pm
Monday, July 17th

By appointment only — must bring completed resume and USB drive. Attendance at the Resume Writing Workshop is recommended. Call 925-706-4822 to schedule.

VETERANS

Contact Veterans Service Navigator

Taylor Logue — 925-602-7721
Micah Parham — 925-602-5038

Call for information or appointment

WWW.DELTAVETERANSGROUP.ORG

YOUTH

Leilani Villegas - (Out of School Youth)
"Reconnecting Youth with Their Futures"
Contra Costa County Office of Education
lvillegas@cccoc.k12.ca.us
call (925) 942-3309 (for appointments)

SENIORS — Carol Archie

In Antioch (Mon, Tues, Thurs, Fri) 10:30 am — 5:00 pm

CALL 925-706-4835 (for information)



ASSESSMENT CENTER — See Assessment Center calendar for dates and times.

KeyTrain Basic Skills Assessment — required for WIOA program enrollment

Reading, math, locating information. Lessons & quizzes can help you raise your score.

WorkKeys Exam — Recognized nationally by employers, this certificate will open doors for interviews and job offers. **KeyTrain prepares you for this exam. BY INVITATION ONLY**

Typing Tests by Appointment ONLY — Tuesdays and Thursdays, on the half hour between 1:00 pm - 2:30pm. Drop-in hours on Friday, (you may have a waiting period) 1:00 pm - 2:30 pm

Assessments Offered on a Drop-In Basis

Jackson Vocational Interest Survey (JVIS)

Keirsey (Temperament/Personality)

True Colors (Personality Profile)

O-NET Interest Profiler

**Look for OSR Announcements
Flyers available in the Resource Room
or check on the website:
www.eastbayworks.com**

