



Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>1. Closed New Year's Day</b></p> 	<p><b>2</b> <b>9:00-1:00 Assessment Center Hours</b> (KeyTrain by Appointment) Sign up at Front Desk <b>Metrix Online Learning</b> – May use Assessment Center Computers <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>3</b> <b>Assessment Center Reserved</b> Job Club/Search <b>8:30 am – 12:00 pm</b></p>	<p><b>4</b> <b>9:00-1:00 Assessment Center Hours</b> (KeyTrain by Appointment) Sign up at Front Desk <b>Metrix Online Learning</b> - May use Assessment Center computers. <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>5</b></p>
<p><b>8</b> <b>Assessment Center Reserved</b> Job Search <b>8:30 – 12:00</b> <b>(EASTBAYWORKS CLOSED FOR LUNCH 12 -1 pm)</b></p>	<p><b>9</b> <b>9:00-1:00 Assessment Center Hours</b> (KeyTrain by Appointment) Sign up at Front Desk <b>Metrix Online Learning</b> – May use Assessment Center Computers <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>10</b> <b>Assessment Center Reserved</b> Job Club/Search <b>8:30 am – 12:00 pm</b></p>	<p><b>11</b> <b>9:00-1:00 Assessment Center Hours</b> (KeyTrain by Appointment) Sign up at Front Desk <b>Metrix Online Learning</b> - May use Assessment Center computers. <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>12</b> <b>Staff Training Closed</b> <b>12:00 am - 5:00 pm</b></p>
<p><b>15</b> <b>Closed to Observe Martin Luther King Jr. Day</b></p> 	<p><b>16</b> <b>9:00-1:00 Assessment Center Hours</b> (KeyTrain by appointment) Sign up at Front Desk <b>Metrix Online Learning</b> - May use Assessment Center computers. <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>17</b> <b>Assessment Center Reserved</b> Job Club/Search <b>8:30 am – 3:00 pm</b></p>	<p><b>18</b> <b>9:00-1:00 Assessment Center Hours</b> (KeyTrain by Appointment) Sign up at Front Desk <b>Metrix Online Learning</b> - May use Assessment Center computers. <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>19</b></p>
<p><b>22</b> <b>Assessment Center Reserved</b> Job Search <b>8:30 – 12:00</b> <b>(EASTBAYWORKS CLOSED FOR LUNCH 12 -1 pm)</b></p>	<p><b>23</b> <b>EASTBAYWorks will be closed for extended lunch</b> <b>10:45 am – 1:30 pm</b> <b>Metrix Online Learning</b> - May use Assessment Center computers. <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>24</b> <b>Assessment Center Reserved</b> Job Club/Search <b>8:30 am – 12:00 pm</b></p>	<p><b>25</b> <b>9:00-1:00 Assessment Center Hours</b> (KeyTrain by Appointment) Sign up at Front Desk <b>Metrix Online Learning</b> - May use Assessment Center computers. <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>26</b> <b>Staff Training Closed</b> <b>12:30 pm - 5:00 pm</b></p>
<p><b>29</b> <b>Assessment Center Reserved</b> Job Search <b>8:30 – 12:00</b> <b>(EASTBAYWORKS CLOSED FOR LUNCH 12 -1 pm)</b></p>	<p><b>30</b> <b>9:00-1:00 Assessment Center Hours</b> (KeyTrain by appointment) Sign up at Front Desk <b>Metrix Online Learning</b> - May use Assessment Center computers. <b>Typing Tests 1:00 – 2:30</b></p>	<p><b>31</b> <b>Assessment Center Reserved</b> Job Club/Search <b>8:30 am – 3:00 pm</b></p>		<p><b>Important:</b> <b>EASTBAY Works will close during lunch time from 11:55 AM until 1:00 PM</b></p>