



ANTIOCH CAREER CENTER JANUARY

Computers, Fax, Copiers available till 4:45pm
Closed for New Year's Day, January 1
Closed for Martin Luther King Day, January 15th
HOURS 8:30 AM-5:00 PM
4545 Delta Fair Blvd.
Antioch, CA 94509
(925) 706-4830
Register at: www.caljobs.ca.gov
Visit our Website: www.eastbayworks.com



NOT SURE WHERE TO START?

Come to Career Center Services Orientation!

Wednesday, January 17th @ 10:30 am

Servicios del Centro de Carreras en Español

Miercoles, Enero 17th, ~11:30am-12:15pm

There are programs for you if you are...just ask!

YOUTH (16-24) ♦ VETERAN ♦ SENIOR

~ **Please arrive 15 minutes early to all workshops** ~

We offer:

- Career Assessments ♦ Skill Assessments ♦ Typing Tests
- Job Training via WIOA program for eligible applicants
- On-Site recruitments by employers who are hiring!
- OJT's (On-the-Job Training – you get paid while you learn)

TECH TOOLS

Workshops

Basic Internet & E-mail

Learn some basics; fill out an online application; create a profile on a job site.
Monday, January 22nd @ 3:00 pm

NEW WORKSHOP!

Stuck in Your Job Search?

Come to our Career Club to connect with people, share experiences and get support on your journey to a job. Register at front desk

Join CAREER CLUB

Meets every Wednesday

11:00 am – 12:00 pm

- Job Related Discussions
- Assistance with Job Searches
- Workshops
- Résumé Assistance
- Advice on Applications

JOB SEARCH BASICS

Workshops

Résumé Writing

9:00 am - 11:00 am

Tuesday, January 2nd & 16th

Interviewing Success

9:00 am- 11:00 am

Thursday, January 4th & 18th

Metrix Online Skills Training

Online self-paced training (5,000 courses) in *10 different career pathways*. Must be computer confident - Register online at:
<http://eastbayworks.metrixlearning.com>.

Assessment Center computers are available.

Résumé Review ** SEE BELOW

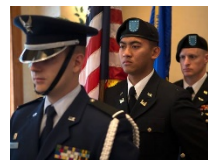
Attend Résumé workshop, post résumé on CalJOBS website, call Kathy Young w/ your name and contact info. Must bring completed résumé on USB drive to appointment

VETERANS

Contact Veterans Service Navigator

Micah Parham – 925-602-5038

Call for information or appointment



WWW.DELTAVETERANSGROUP.ORG

YOUTH-JOB Search

Leilani Villegas - (Out of School Youth)

“Reconnecting Youth with Their Futures”

Contra Costa County Office of Education

lvillegas@cccoe.k12.ca.us

call (925) 942-3309 (for appointments)

SENIORS (SCSEP) – Carol Archie

In Antioch (Mon, Tues, Thurs, Fri) 10:30 am- 4:30

CALL 925-706-4835 (for information)

ASSESSMENT CENTER – See Assessment Center calendar for dates and times.

****Résumé Assistance – Must preregister and schedule an appointment to present your documentation (CA Photo ID and SS card) This is a one time requirement.**

KeyTrain Basic Skills Assessment

Required for WIOA program enrollment – Must schedule an appointment, Sign up at Front Desk. Evaluates your knowledge in three areas: Reading, Math and Locating Information. Appointments on Tuesday's and Thursday's. Use a variety of review lessons & quizzes will assist you in improving your score.

Metrix On-line Learning – May use the Assessment Center computers in EBW on Tuesday and Thursday afternoons between 1:00 pm – 4:00 pm.

Pick-up Announcement Flyers for Onsite Recruitments in the Antioch EASTBAYWorks Office or online at www.eastbayworks.com

ATTENTION: LUNCH TIME CLOSURE

WE WILL BE CLOSED FOR LUNCH FROM 11:55 AM – 1:00 PM DAILY

STAFF TRAINING DAYS

JANUARY 12TH & 26TH

OFFICE CLOSED FROM 12:00 PM – 5:00 PM